

**THE TOWN BOARD HELD ITS ORGANIZATIONAL MEETING** ON January 4, 2021 at 5:00 p.m. over Zoom, meeting ID # 838 0949 2120, Passcode # 170793. The location was in the comfort of everyone's home. Town of Indian Lake, County of Hamilton, State of New York. Supervisor Wells brought the meeting to order. All said the Pledge of Allegiance. Supervisor Wells called for the Roll with the following Board Members answering:

<b>Roll Call:</b> Councilman Mahoney	Here
Councilwoman Stanton	Here
Councilman Rathbun	Here
Supervisor Wells	Here

Those participating in the meeting via Zoom: Bill Lapraire, Department Head of Parks and Rec., Leila Lewis, Brenda Valentine, and Ed Ford. Supervisor Wells thanked all for joining the meeting.

**Resolution # 1 – 2021**

Supervisor Wells offered **Resolution # 1** in the year 2021 naming Meade Hutchins Citizen of the Year. It unanimously passed. Resolution attached herein.

**Resolution # 2 – 2021**

Supervisor Wells offered **Resolution # 2** in the year 2021 in support of exploring electric generation using the Indian Lake Dam.

Supervisor Wells made a motion to appoint John Layton and Ed Ford to the Weed District Board. Seconded by, Councilwoman Stanton.

<b>Roll Call:</b> Councilman Mahoney	Aye
Councilwoman Stanton	Aye
Councilman Rathbun	Aye
Supervisor Wells	Aye

Supervisor Wells made a motion to accept the Organizational Meeting agenda list as presented. Seconded by, Councilman Rathbun.

<b>Roll Call:</b> Councilman Mahoney	Aye
Councilwoman Stanton	Aye
Councilman Rathbun	Aye
Supervisor Wells	Aye

Supervisor Wells reported to the Board that he had the Economic Developing-Event Manager's job description ready. He stated this would be discussed at the next meeting but wanted the Board aware that the job description was ready for them to look over and add to or delete.

Supervisor Wells stated he would like to wait another two weeks to see if there is going to be another spike in the Corona Virus before opening the Town Hall and going back to regular hours. Supervisor Wells thanked the Board for allowing the use of the old Stewarts building as a Covid testing site as well as the vaccine site. He commended Erica Mahoney, Director of the Public Health Nursing Services for her outstanding job during this pandemic. He stated the Town was lucky to have a building that is accessible for these types of needs.

**Executive Session**

Supervisor Wells called for an Executive Session at 5:15 p.m. for the purpose of discussing personal. Seconded by, Councilwoman Stanton. All in favor. Motion carried.

Supervisor Wells made a motion to exit Executive Session at 5:40 p.m.. Seconded by, Councilwoman Stanton. All in favor. Motion Carried.

No action taken during Executive Session.

Supervisor Wells made a motion to do an in-house transfer of Joshua Lavargne from the Buildings and Maintenance Department to the Water and Sewer Department. Transfer to take place upon an agreed time frame between Department Heads. All in favor. Motion carried.

Supervisor Wells made a motion to adjourn meeting at 5:43 p.m. Seconded by, Councilman Rathbun. All in favor. Meeting adjourned.

Respectfully Submitted by, Julie A. Clauson

Town Clerk

**CITIZEN OF THE YEAR  
RESOLUTION # 1 – In the Year 2021  
Resolution for Citizen of the Year “Meade C Hutchins”**

**Resolution offered by:** Supervisor Brian E. Wells  
**Seconded by:** Councilman Mahoney, Councilwoman Stanton, and Councilman Rathbun.

**WHEREAS:** The Town Board of the Town of Indian Lake wish to recognize and thank “Meade C Hutchins” for his service and dedication to the Town of Indian Lake, **AND**

**WHEREAS:** Meade began his service on the Planning Board on 1/11/1988 and is again on the Planning Board, **AND**

**WHEREAS:** Meade had worked for the Town for 29 years in his capacity as Assessor, Building Codes Enforcement Officer and Zoning/Planning Administrator, **AND**

**WHEREAS:** Meade has also been the Deputy Supervisor for 8 years, **AND**

**WHEREAS:** Meade also volunteered his time as Library Board Trustee beginning January of 1994 until December of 2011 with some of those years as President of the Indian Lake Public Library Board, **AND**

**WHEREAS:** Meade also served on the **SALS** Board (Southern Adirondack Library System) from 1998 – 2008, **AND**

**WHEREAS:** Meade has also served on the Indian Lake Theater Board and a member of the **BAR** (Board of Assessment Review) **THEREFORE BE IT**

**RESOLVED:** that on this day of January 4, 2021 the Town Board of the Town of Indian Lake do hereby recognize, thank and commend “Meade C Hutchins” for his dedication and commitment to the Town of Indian Lake, **AND BE IT FURTHER**

**RESOLVED:** that this **Resolution # 1** in the year 2021 be put in the Official Minutes and Official Resolution Book of the Town of Indian Lake.

**BY ORDER OF THE TOWN BOARD OF THE TOWN OF INDIAN LAKE**

**State of New York  
County of Hamilton  
Town of Indian Lake**

I, Julie A. Clawson, Town Clerk of the Town of Indian Lake do hereby certify that **Resolution # 1** in the year 2021, was duly adopted by the Town Board of the Town of Indian Lake, Hamilton County, New York State on: January 4, 2021

**Resolution # 1** will be on file in the Resolution Book as well as the Official Minutes in the Town Clerk’s Office at the Town Hall, located on Pelon Road, Town of Indian Lake, County of Hamilton, and State of New York.

The following Board Members of the Indian Lake Town Board voted on **Resolution # 1** and all Board Members voted in favor of said Resolution (Supervisor Brian Wells, Councilwoman Sally Stanton, Councilman John Rathbun, and Councilman Jake Mahoney).

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Indian Lake on this  
4<sup>th</sup> day of January, 2021.

Seal

Julie A Clawson/Town Clerk

TOWN OF INDIAN LAKE RESOLUTION # 2 OF 2021

Moved: Supervisor Wells

Seconded: Councilwoman Stanton

The Town Board of the Town of Indian Lake in the year 2021 offers it full support in the exploration of Electric generation using the existing Indian Lake Dam.

WHEREAS, a coalition of individuals had approached the Town of Indian Lake Town Board with a proposal of exploring the possibility of using the existing Indian ake Dam to generate electricity for the benefit of the citizens of Indian Lake and to help our environment with clean, responsible and renewable energy source.

Roll Call: Councilman Mahoney *Aye*  
Councilwoman Stanton *Aye*  
Councilman Rathbun *Aye*  
Supervisor Wells *Aye*

State of New York  
County of Hamilton  
Town of Indian Lake

I, Julie A. Clawson, Town Clerk of the Town of Indian Lake do hereby certify that **Resolution # 2 in the year 2021**, was duly adopted by the Town Board of the Town of Indian Lake, Hamilton County, New York State at the Town Board meeting held in Indian Lake on **January 4, 2021**.

**Resolution # 2** will be on file in the Resolution Book as well as the Official Minutes in the Town Clerks office at the Town Hall, located on Pelon Road, Town of Indian Lake, County of Hamilton, and State of New York.

The following Board Members of the Indian Lake Town Board had due notice of the meeting and was present at said meeting: **Supervisor Brian Wells, Councilman Jake Mahoney, Councilwoman Sally Stanton, and Councilman John Rathbun.**

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Indian Lake on this 4th day of January in the year 2021.

Seal



Julie A. Clawson - Town Clerk

**ORGANIZATIONAL MEETING  
JANUARY 4, 2021**

**ATTORNEY FOR THE TOWN:** MILLER, MANNIX, HAFNER (LEAH EVERHART)

**AUTHORIZED SIGNATURE ON TOWN DOCUMENTS:** BRIAN WELLS  
**BUDGET OFFICER:** SUZANNE WALRATH

**CONFLICT OF INTEREST POLICY:** ON FILE IN TOWN CLERKS OFFICE

**DEC LICENSE AGENT:** JULIE CLAWSON

**DEPUTY CLERK:** CLAUDIA CUNNIFF

**DEPUTY REGISTRAR:** CLAUDIA CUNNIFF

**DEPUTY SUPERVISOR:** MEADE HUTCHINS

**DOG CONTROL OFFICER:** TIMOTHY CLAWSON

**EMPLOYEE HANDBOOK:** HANDBOOK ON FILE IN TOWN CLERKS OFFICE

**ENGINEERING FIRM:** CHAZEN COMPANY

**EQUIPMENT MANAGEMENT POLICY-** ON FILE IN TOWN CLERKS OFFICE

**ETHICS CODE:** POLICY ON FILE IN TOWN CLERKS OFFICE

**GAS MILEAGE:** Federal Amount Allowed

**HEALTH CONTROL OFFICER:** DR. DONNELLY

**INVESTMENT OF TOWN MONIES:** INVESTMENT POLICY ON FILE IN TOWN CLERKS OFFICE

**OFFICIAL NEWSPAPER:** HAMILTON COUNTY EXPRESS

**PROCUREMENT POLICY:** POLICY ON FILE IN TOWN CLERKS OFFICE

**RECORDS MANAGEMENT OFFICER:** JULIE CLAWSON

**REGISTRAR OF VITALS:** JULIE CLAWSON

**TAX COLLECTOR:** JULIE CLAWSON

**TOWN HISTORIAN:** WAYNE BLANCHARD

**ROUTINE SERVICES TO BE PAID PRIOR TO APPROVAL OF THE**

**ABSTRACTS:** NATIONAL GRID, NEW YORK STATE GAS & ELECTRIC

UPS, USPS, FED -X, POSTAGE METER & FREIGHT

GARBAGE & RECYCLABLES CONTRACTUAL PAYMENTS

NYS PERMITS, TELEPHONE BILLINGS, CONTRACTS, CREDIT CARD

PAYMENTS.

**TOWN BOARD REGULAR MONTHLY MEETINGS: 2<sup>ND</sup> MONDAY OF THE**

**MONTH** unless it falls on a holiday, then it will be held on the Tuesday immediately following the holiday.

**WORKPLACE VIOLENCE/SEXUAL HARASSMENT POLICY:** POLICY ON

FILE IN TOWN CLERKS OFFICE

**WORKPLACE VIOLENCE COORDINATOR:** JULIE CLAWSON

**APPOINTMENTS AND RE-APPOINTMENTS:**

**BOARD OF ASSESSMENTS -**

**LIBRARY -** 5yr term - One needed (appoint-Pam Howard)

**INTERVIEW COMMITTEE:** Councilman Rathbun/Councilwoman Stanton

**BARGAINING UNIT/POLICY-** Supervisor Wells/

**PLANNING BOARD:** 7yr term -

**ZONING:** 5yr term -

**WEED DISTRICT BOARD -** John Layton/Ed Ford